

TITLE OF THE PAPER

FIRST AUTHOR¹, SECOND AUTHOR²
(Affiliation first author¹, Affiliation second author²)

1. INTRODUCTION

Papers should not exceed **15** pages. There is no difference between oral presentations and posters. Papers must be prepared in Word. The deadline to send the paper is **March, the 1st 2010**.

1.1. *The text*

Papers will be printed in a camera-ready format. Therefore, we recommend Authors to follow this formatting guidelines **strictly**.

Pages must be in standard A4 format (21cm X 29.7 cm). Top and bottom page margins = 5.3 cm; right and left margins = 4.5 cm (please, use exact line spacing in Word).

The font is always **Garamond**. The title size is 12pt (line spacing = 14pt), **all caps**. The Authors' names are also 12pt (line spacing = 14pt), **small caps**. Affiliations are 11pt (line spacing = 13pt). You can distinguish the affiliations of various authors with numbers in apices (like in the example above).

Leave 4 blank lines (11pt, line spacing = 13pt) between the affiliation and the beginning of the text body.

Text body is in **Garamond, 11pt line spacing = 13pt, justified**. The first line of each paragraph is indented of 0.5 cm. Do not leave blank lines between paragraphs.

Do not add page numbers.

Short quotations are in line and enclosed within « ».

Long quotations must be put in a separate paragraph, outside the main text body. Long quotations are in Garamond, 10pt line spacing = 12pt, left and right margins indented of 0.5cm. Leave a blank line before and after long quotations.

Examples must be put outside the text body and numbered:

- (1) a. This is the first example.
- b. * This the is second example.

1.2. *Sections*

Section titles are in **small caps** (11pt, line spacing = 13pt); subsection titles are in **italics** (11pt, line spacing = 13pt). Sections and subsections must be numbered. Leave 2 blank lines before the section/subsection title and the last line of the preceding section. Leave 1 blank line between the section/subsection title and the new section text.

2. FOOTNOTES

Use footnotes (without separator), not endnotes.¹ Footnote numbers must follow punctuation. Footnote text size is 8pt, line spacing = 10pt. For acknowledgments use special character, e.g. *, +

3. FIGURES AND TABLES

Figures and tables have a numbered caption. The caption size is 10pt, line spacing 12. The caption content is in *italics*. Captions are centered.



Figure 1. *This is a figure*

REFERENCES

Use citations in the form author – date within the text body:

These results were reported by Smith (2003). The notion of illocutionary force (Searle 1975, 1983; Levinson 2001) is fundamental in pragmatics (Grice 1975).

¹ This is an example of footnote. The first line of the footnote is indented of 0.5cm. Please, limit the use of notes.

Use *et al.* (in italics) for citations with more than two authors: Rossi *et al.* (1995). Letters can be used to distinguish publications in the same year: Rossi (1992a, 1992b).

4.1. *Articles in journal*

HOLMES, J. (1984), *Modifying illocutionary force*, in «Journal of Pragmatics», 8, pages 345-365.

KELLY, S. D., WARD, S., CREIGH, P. e BARTOLOTTI, J. (2007), *An intentional stance modulates the integration of gesture and speech during comprehension*, in «Brain and Language», 101, 3, pages 222–233.

4.2. *Articles in an edited volume*

LIEBERMAN, P. (2003), *Motor control, speech and evolution of human language*, in CHRISTIANSEN, M. H. e KIRBY, S. (2003, eds.), *Language Evolution*, Oxford University Press, Oxford, pages 255-271.

VERDI, A. (1992), *La grammatica greca*, in ROSSI, M. (1992, ed.), *L'indoeuropeo*, Franco Angeli, Milano, pages 1-32.

ZWICKY, A.M. e PULLUM, G.K. (1987), *Plain morphology and expressive morphology*, in ASKE, J., BEERY, N., MICHAELIS, L. e FILIP, H. (1987, eds.), *Proceedings of the 13th Annual Meeting of the Berkeley Linguistic Society*, Berkeley Linguistic Society, Berkeley, pages 330-340.

4.3. *Books*

KENDON, A. (2004), *Gesture: Visible Action as Utterance*, Cambridge University Press, Cambridge.

HORN, L.R. (1989), *A Natural History of Negation*, The University of Chicago Press, Chicago-London.

ROSSI, M. (1992, ed), *Titolo*, publisher, place.